



SMART ENERGY 2030
BARBADOS NATIONAL ENERGY POLICY

REQUEST FOR PROPOSALS

GOVERNMENT OF BARBADOS

MINISTRY OF ENERGY AND BUSINESS DEVELOPMENT

CONSULTANCY TO IMPLEMENT A CHANGE MANAGEMENT STRATEGY FOR THE BARBADOS NATIONAL ENERGY POLICY 2019 - 2030

1. The Government of Barbados has embarked on the implementation of the Barbados National Energy Policy (BNEP) 2019-2030. The policy is designed to achieve the 100% renewable energy and carbon neutral island state goals by 2030. It spans all aspects of the energy sector and provides a framework for moving the island from a fossil fuel-based economy to one completely based on renewable energy sources by 2030.
2. The objective of this undertaking is to implement a customized, focused and responsive change management coaching, mentoring and monitoring programme for relevant stakeholders identified as key for the transition to 100% renewable energy in Barbados, as well as develop additional relevant competencies to transition into a strategic and sustainable institutional network that can accelerate efforts to achieve Government's objective.
3. The Ministry of Energy and Business Development intends to implement an aggressive and dynamic change management programme to support Barbados' energy sector transition from fossil fuel to renewable energy by 2030.
4. The Government of Barbados, through the Executing Agency of the Ministry of Energy and Business Development, now invites Proposals from eligible Consulting Firms/Academic Institutions to provide the required Consultancy Services to Implement a Change Management Strategy for the Barbados National Energy Policy 2019-2030. The consultancy must be completed within 120 non-consecutive days over 6 months from the commencement of the work.
5. Eligible bidders may obtain the Bidding Documents and any further information in respect of the services from the Ministry of Energy and Business Development, Trinity Business Centre, Country Road, St. Michael between the hours of 9:00 a.m. to 4:00 p.m. Monday to Friday (except on public holidays), or a request for the documents can be emailed to info.bnep@barbados.gov.bb
6. The successful Bidder will be required to enter into a contract drafted by or in a form approved by the Solicitor General or other legal officer of the Public Service approved by her. A surety for the due performance of the contract will be required by one of the methods listed below:
 - By way of a deposit with the Treasury of a sum of money or approved securities to the value of not less than ten percent of the contract price; or



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- By way of a Bank or accredited Insurance Company whose liability shall be not less than ten percent of the contract price.
7. The original, one copy and an electronic copy [USB, flash Drive] of the Tender submission clearly marked **“Request for Proposals for Consultancy to Implement a Change Management Strategy for the Barbados National Energy Policy 2019-2030”**, must be prepared in English and returned in a sealed envelope to the **Government Procurement Department, Holborn Circle, Fontabelle, St. Michael** not later than **4:30 p.m. on Wednesday, April 13th, 2022**. Clearly marked tender submissions may also be emailed to GPD.GeneralSubmissions@barbados.gov.bb no later than **4:30 p.m. Wednesday, April 13th, 2022**. Submissions received after this time and date will not be considered.
 8. Late submissions will not be accepted and will be returned unopened to the bidders.
 9. All Corporate applicants **MUST** include with their application a copy of the company's Certificate of Incorporation as evidence that the company is an existing registered company as at the date of application. The Certificate must be in the name of the Bidder.
 10. Local applicants are advised that the Certificate of Incorporation referred to at paragraph 9 above means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados or where applicable a Certificate of Amendment. Certificates must be dated after December 31, 1984.
 11. The Government of Barbados is not responsible for any costs or expenses incurred by applicants in connection with the preparation or delivery of proposals.
 12. Bidders will be advised of the results of their applications in due course.
 13. No bid will be considered unless it complies with conditions set out in this notice.
 14. The Government of Barbados reserves the right to accept or reject any bid received.